

**AGENDA  
CITY OF PALM BEACH GARDENS  
BUDGET OVERSIGHT REVIEW BOARD  
Thursday, July 7, 2022 8:30 AM**

**CITY COUNCIL CHAMBERS**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

**Regular Members**

Andrew Comiter	Chair
Dennis Beran	Vice-Chair
Mark Schulte	Regular Member
Mark Feldmesser	Regular Member
David Middleton	Regular Member

**IV. ADDITIONS, DELETIONS, MODIFICATIONS**

**V. APPROVAL OF MINUTES:**

- a. May 26, 2022

**VI. REGULAR AGENDA**

- a. Open Gov Platform

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. COMMENTS BY PUBLIC**

**X. COMMENTS BY THE BOARD**

**XI. ADJOURNMENT**

CITY OF PALM BEACH GARDENS  
BUDGET OVERSIGHT REVIEW BOARD  
REGULAR MEETING  
May 26, 2022

**I. CALL TO ORDER**

The regular meeting was called to order at 8:32 a.m. by **Chair Comiter**.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**PRESENT:** Chair Andrew Comiter, Vice Chair Dennis Beran, Mark Schulte, Mark Feldmesser and David Middleton.

**ABSENT:** None.

**ALSO PRESENT:** Finance Administrator, Staff Liaison Allan Owens; Deputy Finance Administrator, Sean O'Brien and Finance Manager, Arienne Panczak.

**IV. ADDITIONS, DELETIONS, AND MODIFICATIONS**

None.

**V. APPROVAL OF MINUTES** for the January 27, 2022 meeting.

**Board Member Feldmesser** made a motion to approve the January 27, 2022 meeting minutes.

**Vice Chair Beran** seconded.

Motion passed 5-0.

**VI. REGULAR AGENDA**

**A. FY 2021 Audit Review**

**B. FY 2023 Budget Update**

**Finance Administrator, Allan Owens** introduced **Deputy Finance Administrator, Sean O'Brien** and **Finance Manager, Arienne Panczak** to the Board. **Deputy Finance Administrator, Sean O'Brien** presented an overview of the Annual Comprehensive Financial Report for Fiscal Year ending on September 30, 2021. The budget update for Fiscal Year 2023 was reviewed. The estimated property values are expected to be released on June 1, 2022. The City is currently reviewing Fiscal Year 2023 budget requests, estimating Fiscal Year 2022 revenues and expenditures, and projecting Fiscal Year 2023 revenues. A new, online budgeting platform will be released called OpenGov. The tentative millage rate will be reviewed at the July 14, 2022, City Council meeting. Discussion ensued.

The Board agreed to set the next meeting date to July 7, 2022, at 8:30 a.m. to go over the OpenGov platform, followed by the July 28, 2022, meeting at 8:30 a.m. to discuss the budget.

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

None.

**IX. COMMENTS BY THE PUBLIC**

None.

**X. COMMENTS BY THE BOARD**

**Vice Chair Beran** noted he would like to see a little more emphasis on what we can do on the millage rate in this year's presentation.

**Finance Administrator, Allan Owens** stated depending on the valuation, we will take a hard look at the millage that we are proposing. Discussion ensued.

1 **XI. ADJOURNMENT**

2 **Vice Chair Beran** made a motion to adjourn the meeting.

3 **Board Member Feldmesser** seconded.

4 Motion passed 5-0.

5 **Chair Comiter** adjourned the meeting at 9:06 a.m.

6 The next meeting will be held on July 7, 2022.

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9 **APPROVED:**

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15 Andrew Comiter, Chair

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19 Dennis Beran, Vice Chair

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27 Mark Feldmesser

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36 **ATTEST:**

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41 Patricia Snider, CMC  
42 City Clerk

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46 NOTE: These minutes are prepared in compliance with 286.011 F.S. and are not verbatim transcripts of the  
47 meeting. A verbatim audio recording is available from the Office of the City Clerk.  
48 All referenced attachments on file in the Office of the City Clerk.