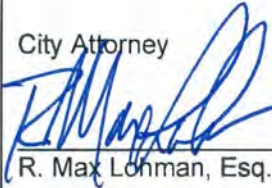


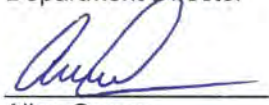
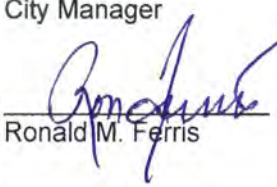


**CITY OF PALM BEACH GARDENS
CITY COUNCIL
Agenda Cover Memorandum**

**Meeting Date: May 7, 2020
Resolution 17, 2020**

Subject/Agenda Item: Approving appointment of regular members to the Budget Oversight Review Board.

- Recommendation to APPROVE**
 Recommendation to DENY

<p>Reviewed by:</p> <p>City Attorney  R. Max Lohman, Esq.</p> <p>Finance Administrator  Allan Owens</p>	<p>Originating Dept.: Finance</p> <p> Allan Owens Finance Administrator</p> <p>Advertised:</p> <p>Date:</p> <p>Paper:</p> <p><input checked="" type="checkbox"/> Not Required</p>	<p>Costs: \$ <u>0</u> (Total)</p> <p>\$ <u>0</u> Current FY</p> <p>Funding Source:</p> <p><input type="checkbox"/> Operating</p> <p><input type="checkbox"/> Other</p> <p>Contract/Agreement:</p> <p>Effective Date: <u>N/A</u></p> <p>Expiration Date: <u>N/A</u></p> <p>Budget Acct.#: N/A</p>	<p>Council Action:</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/ Conditions</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Continued to:</p> <p>Attachments:</p> <ul style="list-style-type: none"> • Resolution 17, 2020 - Exhibit "A": New Member Appointment and Term Schedule - Exhibit "B": Attendance Records; New Applications
<p>Submitted by:</p> <p>Department Director  Allan Owens</p>	<p>Affected parties</p> <p><input type="checkbox"/> Notified</p> <p><input checked="" type="checkbox"/> Not required</p>		
<p>Approved by:</p> <p>City Manager  Ronald M. Ferris</p>			

BACKGROUND: The City of Palm Beach Gardens' Code of Ordinances ("Code") describes the composition of the Budget Oversight Review Board ("BORB") and sets forth the procedures for filling vacancies.

Section 2-128 of the Code provides for a total of five members who must possess considerable experience in a financial-related discipline, such as banking, finance/accounting, management/management consulting, or be a small-business owner.

Section 2-86 of the Code sets forth the procedures for filling vacancies. These procedures require the City Clerk to place on the Council agenda the list of volunteers, including current members who seek reappointment, with their attendance records.

On February 9, 2017, Council approved Ordinance 5, 2017, dissolving the Budget Oversight Committee ("BOC") and replacing it with the BORB. On May 4, 2017, Council approved Resolution 34, 2017, reaffirming three regular members of the dissolved BOC as regular members of the BORB. These three members' terms expired on February 8, 2020, which was three years from the date of establishment of the BORB.

When the BORB was created, there were also two vacant positions on the BOC. The two regular members filling these vacancies were appointed to three-year terms with the approval of Resolution 34, 2017, with terms expiring on May 3, 2020.

With the approval of Resolution 17, 2020, all five regular members of the BORB will serve three-year terms that will expire on May 6, 2023.

STAFF RECOMMENDATION: Staff recommends approval of Resolution 17, 2020 as presented.

1
2
3 **RESOLUTION 17, 2020**
4
5

6 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM**
7 **BEACH GARDENS, FLORIDA, APPROVING THE APPOINTMENT OF**
8 **REGULAR MEMBERS TO THE BUDGET OVERSIGHT REVIEW**
9 **BOARD; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER**
10 **PURPOSES.**
11

12
13 **WHEREAS**, Section 2-128 of the City Code of Ordinances requires the Board to
14 be comprised of five regular members; and
15

16 **WHEREAS**, three regular member terms expired February 8, 2020; and
17

18 **WHEREAS**, two regular member terms expired May 3, 2020; and
19

20 **WHEREAS**, notice of the vacancies has been posted at City Hall and on the City
21 website; and
22

23 **WHEREAS**, the City Clerk has collected applications of all interested persons who
24 wish to serve as members of the Board, along with attendance records of the current
25 members, which are attached hereto as Exhibit "B"; and
26

27 **WHEREAS**, the City Council deems approval of this Resolution to be in the best
28 interests of the health, safety, and welfare of the residents and citizens of the City of Palm
29 Beach Gardens and the public at large.
30

31
32 **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**
33 **OF PALM BEACH GARDENS, FLORIDA, that:**
34

35 **SECTION 1.** The foregoing recitals are hereby affirmed and ratified.
36

37 **SECTION 2.** The City Council hereby approves the appointment of five regular
38 members to the Budget Oversight Review Board as set forth in Exhibit "A."
39

40 **SECTION 3.** This Resolution shall become effective immediately upon adoption.
41
42
43
44
45
46

PASSED AND ADOPTED this _____ day of _____, 2020.

CITY OF PALM BEACH GARDENS, FLORIDA

BY: _____
Carl W. Woods, Mayor

ATTEST:

BY: _____
Patricia Snider, CMC, City Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

BY: _____
R. Max Lohman, City Attorney

VOTE:

AYE NAY ABSENT

MAYOR WOODS	_____	_____	_____
VICE MAYOR MARINO	_____	_____	_____
VICE MAYOR PRO TEM LITT	_____	_____	_____
COUNCILMEMBER MARCIANO	_____	_____	_____
COUNCILMEMBER REED	_____	_____	_____

EXHIBIT "A"

Regular Member(s)

Expiring on 5/6/2023

Expiring on 5/6/2023

Expiring on 5/6/2023

Expiring on 5/6/2023

Expiring on 5/6/2023

EXHIBIT "B"



CITY OF PALM BEACH GARDENS MEMORANDUM

TO:	Allan Owens, Finance Administrator
DATE:	March 10, 2020
FROM:	Renata Schwedhelm, Agenda Coordinator
SUBJECT:	Budget Oversight Review Board Appointments / Re-Appointments

The following provides a summary of the Budget Oversight Review Board current composition, applicants and vacancies.

Please prepare the required staff report and resolution and submit to the City Clerk's office no later than April 13, 2020 for inclusion on the May 7, 2020 City Council agenda. Attendance record and applications are attached.

Please advise if applicants are no longer interested in serving so our records can be updated.

Current composition of the Board:

Andrew Comiter – Chair
Dennis Beran – Vice Chair
Mark Feldmesser
David Middleton
Mark Schulte

Regular member(s) eligible for re-appointment:

Andrew Comiter – Chair
Dennis Beran – Vice Chair
Mark Feldmesser
David Middleton
Mark Schulte

Not eligible for re-appointment

None

Additional applications on file (checked BORB only):

Andrew Plotkin

Additional applications on file (checked multiple boards)

Anthony Stella
Valerie Staggs
Howard Brown

All appointments will be made on May 7, 2020 with a term expiration date of May 6, 2023.

Budget Oversight Review Board

FY 2019

Date:	10/18	1/24	3/26	5/23	6/27	7/25	8/22
Staff Liaison - Allan Owens	P	P	P	P	P	P	P
Alternate Staff Liaison - Gracie Wong	P	P	P	P	P	P	P
2018-2019							
Board Members							
Andrew Comiter (Chair)	P	P	P	P	P	P	P
David Middleton	P	P	P	P	P	P	P
Mark Feldmesser	EA	P	P	P	P	P	P
Mark Schulte	P	P	P	P	P	P	P
Dennis Beran (Vice Chair)	P	P	P	P	P	P	P
N = provided Liaison with notice of lateness							
A = Absent							
R = Resigned							
NM = No Meeting							
C=Cancelled							
NQ=No Quorum							
NAM = Not a Member							
Excused Absence: Subpoena, Illness, Jury Duty							

Budget Oversight Review Board

FY 2020

Date:	1/23						
Staff Liaison - Allan Owens	P						
Alternate Staff Liaison - Gracie Wong	A						
2019-2020							
Board Members							
Andrew Comiter (Chair)	P						
Dennis Beran (Vice Chair)	P						
David Middleton	A						
Mark Feldmesser	P						
Mark Schulte	P						
N = provided Liaison with notice of lateness							
A = Absent							
R = Resigned							
NM = No Meeting							
C=Cancelled							
NQ=No Quorum							
NAM = Not a Member							
Excused Absence: Subpoena, Illness, Jury Duty							



City of Palm Beach Gardens Board & Committee Application

Please Note: Pursuant to FS 119.07 the information provided in this application is considered to be public record, except as provided by law.

Last Name: VALERIE **First Name:** STAGGS **MI:** **Nickname, if preferred:**

Address: 600 PROSPERITY OAKS COURT **City:** PALM BEACH GARDENS **State:** Florida **Zip:** 33410

Home Phone: 561.623.0111 **Work Phone:** 561.588.6336 **Cell Phone:** 561.281.3708 **Email Address:** VALERIE@THEMSFACTOR.COM

Years of Residency: 8 **Secondary Email Address:**

Preferred Means of Contact: Work Phone

Please place a check next to the Board on which you would be interested in serving:
By Code, some boards have specific requirements for membership.

- Art in Public Places Advisory Board (meets quarterly on the 3rd Tuesday at 5:30 p.m.)
- Parks and Recreation Advisory Board (meets quarterly on the 3rd Monday at 6:00 p.m.)
- Planning, Zoning and Appeals Board * (meets monthly on the 2nd Tuesday at 6:00 p.m.)
- Budget Oversight Review Board (meets monthly on the 4th Thursday at 8:30 a.m.)
- Fire Pension Board (meets semi-monthly as called)
- Police Pension Board (meets quarterly as called)

* Required to file a statement of financial interest form

Are you currently serving on a Palm Beach Gardens Board or Committee? Yes No
If so, which one(s)?

Have you ever served on a Palm Beach Gardens Board or Committee? Yes No
If so, which one(s), and when?

Are you currently serving on a Palm Beach County Board or Committee? Yes No
If so, which one(s)?

Have you ever served on a Palm Beach County Board or Committee? Yes No
If so, which one(s), and when?

Are you able to attend: Daytime Meetings Evening Meetings

What would you hope to accomplish by participating?

I am primarily interested in the Budget Oversight Review Board. I am a business owner and a strong advocate of responsible and strategic financial planning. As a resident, I obviously have a vested interest in ensuring the long term financial success of the city I live in.

THE M/S FACTOR

COMMUNICATIONS

Address:

Position:

804 NORTH DIXIE HWY. SUITE B WEST PALM BEACH, FL 334

PRESIDENT

Are you a Lobbyist? Yes No

Are you registered with Palm Beach County? Yes No

Do you possess a City of PBG Occupational License? Yes No

How many years have you practiced in the above profession? 17

Could your occupation present a conflict of interest on any subject matter discussed, reviewed or decided upon by the Board or Committee? Yes No If yes, explain:

[Empty box for conflict of interest explanation]

Professional Background (please check all that apply)

- Accountant
- Adult Sports Programming
- Aquatics Programming
- Architect
- Architect Design/Urban Planner
- Arts and Cultural Instit. Mgmt.
- Attorney
- Banker
- Building Construction
- Div. 1 Bldg - General Contractor
- Div. 2 MEP Contractor
- Engineer
- Environmental Professional
- Golf Course Participant
- Horticulture & Landscaping
- Land Surveyor
- Landscape Architect
- Member of Bus. Dev. Board
- NPB County Chamber of Commerce
- Other: BUSINESS OWNER, COMMUNICA
- Business Owner in PBG
- PGA Corridor Association
- Real Estate Professional
- Recreation Programming
- Senior-Targeted Activities
- Special Population Advocate
- Tennis Center Participant
- Visual / Literary Arts
- Volunteer from PBGYAA

Educational Background

Diploma/Degree	Institution	Course of Study
BACHELOR OF SCIENCE	ITHACA COLLEGE	COMMUNICATIONS

Are you registered to vote in Palm Beach County? Yes No

Have you participated in civic or community activities? Yes No If yes, explain:

I AM INVOLVED IN THE SMAR AND CONNECTED INITIATIVE THROUGH THE PALM BEACH NORTH CHAMBER.

How did you learn about the volunteer program for which you are applying?

City Web Site Community Group Friend Other: MARK MARCIANO

Prior to submitting an application, you are encouraged to attend one meeting.

Date Attended: 01/23/2020

I understand the duties, role and time commitment to the Boards or Committees to which I have applied. Agree

I understand if I am selected to serve on a board or committee, I am required to complete the PBG Mandatory Code of Ethics Training. Agree

Name: AL FRIE STAGGS

Date: 4 Dec 2019



City of Palm Beach Gardens Board & Committee Application

Please Note: Pursuant to FS 119.07 the information provided in this application is considered to be public record, except as provided by law.

Last Name: **First Name:** **MI:** **Nickname, if preferred:**

Address: **City:** **State:** **Zip:**

Home Phone: **Work Phone:** **Cell Phone:** **Email Address:**

Years of Residency: **Secondary Email Address:**

Preferred Means of Contact:

Please place a check next to the Board on which you would be interested in serving:
By Code, some boards have specific requirements for membership.

- Art in Public Places Advisory Board (meets quarterly on the 3rd Tuesday at 5:30 p.m.)
- Parks and Recreation Advisory Board (meets quarterly on the 3rd Monday at 6:00 p.m.)
- Planning, Zoning and Appeals Board * (meets monthly on the 2nd Tuesday at 6:00 p.m.)
- Budget Oversight Review Board (meets monthly on the 4th Thursday at 8:30 a.m.)
- Fire Pension Board (meets semi-monthly as called)
- Police Pension Board (meets quarterly as called)

* Required to file a statement of financial interest form

Are you currently serving on a Palm Beach Gardens Board or Committee? Yes No
If so, which one(s)?

Have you ever served on a Palm Beach Gardens Board or Committee? Yes No
If so, which one(s), and when?

Are you currently serving on a Palm Beach County Board or Committee? Yes No
If so, which one(s)?

Have you ever served on a Palm Beach County Board or Committee? Yes No
If so, which one(s), and when?

Are you able to attend: Daytime Meetings Evening Meetings

What would you hope to accomplish by participating?

I have been a resident of Palm Beach Gardens for almost six years. During that time, I have grown to love and appreciate the City and all that it offers me and my family. I want to help further the success of Palm Beach Gardens. With my background in law and municipal work (I am an Assistant City Attorney for the City of West

City of West Palm Beach

Attorney

Address:

Position:

101 Clematis Street, West Palm Beach, FL 33401

Assistant City Attorney

Are you a Lobbyist? Yes No

Are you registered with Palm Beach County? Yes No

Do you possess a City of PBG Occupational License? Yes No

How many years have you practiced in the above profession?

Could your occupation present a conflict of interest on any subject matter discussed, reviewed or decided upon by the Board or Committee? Yes No If yes, explain:

[Empty text box for conflict of interest explanation]

Professional Background (please check all that apply)

- Accountant
- Div. 2 MEP Contractor
- Business Owner in PBG
- Adult Sports Programming
- Engineer
- PGA Corridor Association
- Aquatics Programming
- Environmental Professional
- Real Estate Professional
- Architect
- Golf Course Participant
- Recreation Programming
- Architect Design/Urban Planner
- Horticulture & Landscaping
- Senior-Targeted Activities
- Arts and Cultural Instit. Mgmt.
- Land Surveyor
- Special Population Advocate
- Attorney
- Landscape Architect
- Tennis Center Participant
- Banker
- Member of Bus. Dev. Board
- Visual / Literary Arts
- Building Construction
- NPB County Chamber of Commerce
- Volunteer from PBGYAA
- Div. 1 Bldg - General Contractor
- Other:

Educational Background

Diploma/Degree	Institution	Course of Study
Juris Doctorate	Nova Southeastern University	Law
Bachelor of Arts	Mt. St. Mary's University	Philosophy & Legal Studies

Are you registered to vote in Palm Beach County? Yes No

Have you participated in civic or community activities? Yes No If yes, explain:

[Empty text box for civic activities explanation]

How did you learn about the volunteer program for which you are applying?

- City Web Site
- Community Group
- Friend
- Other:

Prior to submitting an application, you are encouraged to attend one meeting.

Date Attended:

I understand the duties, role and time commitment to the Boards or Committees to which I have applied. Agree
I understand if I am selected to serve on a board or committee, I am required to complete the PBG Mandatory Code of Ethics Training. Agree

Name: Anthony M. Stella

Date: 29 Jan 2019

Text

I have been a resident of Palm Beach Gardens for almost six years. During that time, I have grown to love and appreciate the City and all that it offers me and my family. I want to help further the success of Palm Beach Gardens. With my background in law and municipal work (I am an Assistant City Attorney for the City of West Palm Beach), I know I can help the City tremendously. Thank you.



City of Palm Beach Gardens Board & Committee Application

Please Note: Pursuant to FS 119.07 the information provided in this application is considered to be public record, except as provided by law.

Last Name: **First Name:** **MI:** **Nickname, if preferred:**

Address: **City:** **State:** **Zip:**

Home Phone: **Work Phone:** **Cell Phone:** **Email Address:**

Years of Residency: **Secondary Email Address:**

Preferred Means of Contact:

Please place a check next to the Board on which you would be interested in serving:
By Code, some boards have specific requirements for membership.

- Art in Public Places Advisory Board (meets quarterly on the 3rd Tuesday at 5:30 p.m.)
- Parks and Recreation Advisory Board (meets quarterly on the 3rd Monday at 6:00 p.m.)
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- Budget Oversight Review Board (meets monthly on the 4th Thursday at 8:30 a.m.)
- Fire Pension Board (meets semi-monthly as called)
- Police Pension Board (meets quarterly as called)

* Required to file a statement of financial interest form

Are you currently serving on a Palm Beach Gardens Board or Committee? Yes No
If so, which one(s)?

Have you ever served on a Palm Beach Gardens Board or Committee? Yes No
If so, which one(s), and when?

Are you currently serving on a Palm Beach County Board or Committee? Yes No
If so, which one(s)?

Have you ever served on a Palm Beach County Board or Committee? Yes No
If so, which one(s), and when?

Are you able to attend: Daytime Meetings Evening Meetings

What would you hope to accomplish by participating?

Initially, I would be learning about the duties of the board and how it operates. Then I believe I will be able to contribute my knowledge about how society functions. I will also be able to contribute because of my long-term residency in Palm Beach Gardens.

Palm Beach State College, Eissey Campus

Teach Sociology

Address:

Position:

160 PGA Boulevard, PBG, FL 33410

Adjunct Instructor of Sociology

Are you a Lobbyist? Yes No

Are you registered with Palm Beach County? Yes No

Do you possess a City of PBG Occupational License? Yes No

How many years have you practiced in the above profession? 11

Could your occupation present a conflict of interest on any subject matter discussed, reviewed or decided upon by the Board or Committee? Yes No If yes, explain:

[Empty box for conflict of interest explanation]

Professional Background (please check all that apply)

- Accountant
- Adult Sports Programming
- Aquatics Programming
- Architect
- Architect Design/Urban Planner
- Arts and Cultural Instit. Mgmt.
- Attorney
- Banker
- Building Construction
- Div. 1 Bldg - General Contractor
- Div. 2 MEP Contractor
- Engineer
- Environmental Professional
- Golf Course Participant
- Horticulture & Landscaping
- Land Surveyor
- Landscape Architect
- Member of Bus. Dev. Board
- NPB County Chamber of Commerce
- Other: social researcher, author, marketer
- Business Owner in PBG
- PGA Corridor Association
- Real Estate Professional
- Recreation Programming
- Senior-Targeted Activities
- Special Population Advocate
- Tennis Center Participant
- Visual / Literary Arts
- Volunteer from PBGYAA

Educational Background

Diploma/Degree	Institution	Course of Study
Ph.D.	Boston University	Sociology
M.S.	Boston University	Public Relations
B.A.	Boston University	Geography and Sociology

Are you registered to vote in Palm Beach County? Yes No

Have you participated in civic or community activities? Yes No If yes, explain: I have served as clerk and assistant clerk of precincts in several Palm Beach County, elections.

How did you learn about the volunteer program for which you are applying?

- City Web Site
- Community Group
- Friend
- Other: A chance meeting w/ police

Prior to submitting an application, you are encouraged to attend one meeting.

Date Attended: [Empty box]

I understand the duties, role and time commitment to the Boards or Committees to which I have applied. Agree I understand if I am selected to serve on a board or committee, I am required to complete the PBG Mandatory Code of Ethics Training. Agree

Name: Andrew Plotkin Date: 21 Feb 2020



City of Palm Beach Gardens Board & Committee Application

Please Note: Pursuant to FS 119.07 the information provided in this application is considered to be public record, except as provided by law.

Last Name: **First Name:** **MI:** **Nickname, if preferred:**

Address: **City:** **State:** **Zip:**

Home Phone: **Work Phone:** **Cell Phone:** **Email Address:**

Years of Residency: **Secondary Email Address:**

Preferred Means of Contact:

Please place a check next to the Board on which you would be interested in serving:

By Code, some boards have specific requirements for membership.

- Art in Public Places Advisory Board (meets quarterly on the 3rd Tuesday at 5:30 p.m.)
- Parks and Recreation Advisory Board (meets quarterly on the 3rd Monday at 6:00 p.m.)
- Planning, Zoning and Appeals Board * (meets monthly on the 2nd Tuesday at 6:00 p.m.)
- Budget Oversight Review Board (meets monthly on the 4th Thursday at 8:30 a.m.)
- Fire Pension Board (meets semi-monthly as called)
- Police Pension Board (meets quarterly as called)

* Required to file a statement of financial interest form

Are you currently serving on a Palm Beach Gardens Board or Committee? Yes No

If so, which one(s)?

Have you ever served on a Palm Beach Gardens Board or Committee? Yes No

If so, which one(s), and when?

Are you currently serving on a Palm Beach County Board or Committee? Yes No

If so, which one(s)?

Have you ever served on a Palm Beach County Board or Committee? Yes No

If so, which one(s), and when?

Are you able to attend: Daytime Meetings Evening Meetings

What would you hope to accomplish by participating?

Better understand what's happening at the City and gain a better understanding of the community as whole. I feel I can contribute in a positive way.

Village of Indiantown, FL

City Management

Address: [Redacted]

Position: City Manager

Are you a Lobbyist? Yes No

Are you registered with Palm Beach County? Yes No

Do you possess a City of PBG Occupational License? Yes No

How many years have you practiced in the above profession? 7

Could your occupation present a conflict of interest on any subject matter discussed, reviewed or decided upon by the Board or Committee? Yes No If yes, explain:

[Empty box for explanation]

Professional Background (please check all that apply)

- Accountant
- Adult Sports Programming
- Aquatics Programming
- Architect
- Architect Design/Urban Planner
- Arts and Cultural Instit. Mgmt.
- Attorney
- Banker
- Building Construction
- Div. 1 Bldg - General Contractor
- Div. 2 MEP Contractor
- Engineer
- Environmental Professional
- Golf Course Participant
- Horticulture & Landscaping
- Land Surveyor
- Landscape Architect
- Member of Bus. Dev. Board
- NPB County Chamber of Commerce
- Other: Urban Planner
- Business Owner in PBG
- PGA Corridor Association
- Real Estate Professional
- Recreation Programming
- Senior-Targeted Activities
- Special Population Advocate
- Tennis Center Participant
- Visual / Literary Arts
- Volunteer from PBGYAA

Educational Background

Diploma/Degree	Institution	Course of Study
BS	Florida State University	Criminology
MPA	University of West Florida	Public Administration

Are you registered to vote in Palm Beach County? Yes No

Have you participated in civic or community activities? Yes No If yes, explain:

[Empty box for explanation]

How did you learn about the volunteer program for which you are applying?

- City Web Site
- Community Group
- Friend
- Other: [Empty box]

Prior to submitting an application, you are encouraged to attend one meeting.

Date Attended: [Empty box]

I understand the duties, role and time commitment to the Boards or Committees to which I have applied. Agree
I understand if I am selected to serve on a board or committee, I am required to complete the PBG Mandatory Code of Ethics Training. Agree

Name: Edward W. Brown, Jr

Date: 9 Mar 2020