

**AGENDA**  
**CITY OF PALM BEACH GARDENS**  
**BUDGET OVERSIGHT REVIEW BOARD**  
**Thursday May 27, 2021 8:30 AM**  
**~~CITY COUNCIL CHAMBERS~~**  
**Has moved to City Lobby Conference Room**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

**Regular Members**

Andrew Comiter	Chair
Dennis Beran	Vice-Chair
Mark Schulte	Regular Member
Mark Feldmesser	Regular Member
David Middleton	Regular Member

**IV. ADDITIONS, DELETIONS, MODIFICATIONS**

**V. APPROVAL OF MINUTES:**

a. October 22 ,2020

**VI. REGULAR AGENDA**

a. FY 2020 Audit Review  
b. FY 2022 Budget Update

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. COMMENTS BY PUBLIC**

**X. COMMENTS BY THE BOARD**

**XI. ADJOURNMENT**

**CITY OF PALM BEACH GARDENS  
BUDGET OVERSIGHT REVIEW BOARD  
REGULAR MEETING  
October 22, 2020**

**I. CALL TO ORDER**

The regular meeting (held via Zoom conference) was called to order at 8:32 a.m. by **Chair Comiter**.

**II. PLEDGE OF ALLEGIANCE**

Finance Administrator, Allan Owens showed the United States flag as all said the Pledge of Allegiance.

**III. ROLL CALL**

Agenda Coordinator, Renata Schwedhelm, provided Zoom instructions for participants.

**PRESENT:** Chair Andrew Comiter, Vice Chair Dennis Beran, Mark Feldmesser, David Middleton.

**ABSENT:** Mark Schulte.

**ALSO PRESENT:** Finance Administrator, Staff Liaison Allan Owens; Finance Manager, Arianne Panczak; City Engineer, Todd Engle; Community Services Administrator, David Reyes; Deputy Community Services Administrator, Angela Brown; City Attorney, R. Max Lohman.

**IV. ADDITIONS, DELETIONS, AND MODIFICATIONS**

None.

**V. ELECTION OF CHAIR AND VICE CHAIR:**

**Board Member Middleton** nominated Andrew Comiter for Chair.

**Board Member Feldmesser** seconded.

Motion passed 4-0.

**Board Member Middleton** nominated Dennis Beran for Vice Chair.

**Board Member Feldmesser** seconded.

Motion passed 4-0.

**VI. BOARD ORIENTATION**

**City Attorney, R. Max Lohman** conducted orientation for the board members.

**VII. APPROVAL OF MINUTES** for the August 27, 2020 meeting.

**Vice Chair Beran** made a motion to approve the August 27, 2020 meeting minutes.

**Board Member Middleton** seconded.

Motion passed 4-0.

**VIII. REGULAR AGENDA**

**A. ONE CENT SALES SURTAX UPDATE**

**Deputy Community Services Administrator, Angela Brown** provided an update on the capital improvement projects and expenditures for the One Cent Sales Surtax including the City Hall expansion and renovations and the Police Department renovations as both projects are nearing completion in November 2020.

**Community Services Administrator, David Reyes** shared the progress of Fire Station 1 which will be renovated to include the new Employee Wellness Center and the CareHere health clinic with completion scheduled for completion in February 2021. The Operations Center/Fuel Station 1 will be completed in the spring of 2021.

**City Engineer, Todd Engle** provided an update on the Gardens North County District Park project including the future plans for a large group pavilion with a permanent tent to hold events as well as building a smaller splashpad to accommodate the younger children.

1 **Chair Comiter** thanked staff for all their hard work and for keeping the budget expenditures running  
2 smoothly. Discussion ensued.

3 **IX. OLD BUSINESS**

4 None.

5 **X. NEW BUSINESS**

6 **Vice Chair Beran** inquired on the status of future meetings for the one cent sales surtax as the  
7 construction and renovation improvement projects are finishing.

8 **Chair Comiter** shared that unless staff feels there is business that needs to be addressed for the one  
9 cent sales surtax, meetings should be scheduled on a flexible, as-needed basis. Board Members  
10 concurred.

11 **Finance Administrator, Allan Owens** agreed.

12 **XI. COMMENTS BY THE PUBLIC**

13 None.

14 **XII. COMMENTS BY THE BOARD**

15 **Board Member Middleton** asked when the next meeting will be for the board.

16 **Finance Administrator, Allan Owens** stated he will send out a 2021 meeting schedule to review the  
17 normal budget process to the board members.

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2 **XIII. ADJOURNMENT**

3 **Board Member Middleton** made a motion to adjourn the meeting.

4 **Board Member Feldmesser** seconded.

5 Motion passed 4-0.

6 **Chair Comiter** adjourned the meeting at 9:12 a.m.

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9 **APPROVED:**

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15 Andrew Comiter, Chair

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19 Dennis Beran, Vice Chair

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23 Mark Schulte

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27 Mark Feldmesser

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31 David Middleton

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34 **ATTEST:**

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39 Patricia Snider, CMC  
40 City Clerk

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44 NOTE: These minutes are prepared in compliance with 286.011 F.S. and are not verbatim transcripts of the  
45 meeting. A verbatim audio recording is available from the Office of the City Clerk.  
46 All referenced attachments on file in the Office of the City Clerk.